

No.A.34012/7/2022/DP&AR(Exam)/
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

* * *

Puducherry, dated 06.08.2025

MEMORANDUM

Sub: DP&AR (Exam Cell) – Recruitment to the post of Upper Division Clerk / Lower Division Clerk - Certificate verification for MSP Candidates - Communicated.

- Ref: 1) This Department's Notification No.A-34012/8/E1/2022/DP&AR(Exam) dated 28.11.2022.
2) This Department's Notification No.A-34012/7/2022/DP&AR(Exam)/PF.9 dated 05.07.2023.
3) O.M. No.A-34012/8/E1/2022/DP&AR(Exam) dated: 17-02-2025
4) O.M. No.A-34012/7/2022/DP&AR(Exam) dated: 17-02-2025

** *** **

The candidates mentioned in the annexure who are provisionally shortlisted for the post of Upper Division Clerk / Lower Division Clerk under MSP category based on their sports merit are hereby instructed to appear for certificate verification, as per the schedule in the Annexure, **with the following original Certificates along with one set of self-attested Photostat copies of the same:-**

- (1) One recent passport size photo;
- (2) Certificate in proof of age (Birth Certificate / Board Certificate);
- (3) Certificate in proof of Educational Qualification;
- (4) Certificate in proof of Technical Qualification (Typewriting lower grade) for LDC candidates only;
- (5) 'Nativity / Residence Certificate' issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar. The certificate should have been issued within one year;
- (6) 'Community Certificate' obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar. The certificate should have been issued within one year.

2. No Travelling Allowance will be paid for the Certificate Verification.

3. In-service candidates should obtain the 'Service Certificate' from the Head of Department / Office indicating their name, designation, educational qualification, date of initial appointment with name of Post / category to which he / she belongs to, etc., in support of their claim.

4. Inviting the candidates for certificate verification confers no right to appointment.

5. **If any of the candidate fails to appear for certificate verification on the date and time prescribed, he /she will not be considered for selection/appointment to the post of Upper Division Clerk.**

(V. JAISANKAR)
UNDER SECRETARY TO GOVERNMENT

To

The Candidates concerned.

ANNEXURE

SCHEDULE FOR CERTIFICATE VERIFICATION TO THE POST OF UDC/LDC

Venue: Conference Hall, Third Floor, "A" Block, Chief Secretariat, Puducherry.

Date & Time: 08-08-2025 (Friday) at 10.30 a.m.

Sl. No.	Applicant No.	Name of the Candidate <u>Tvl.</u>	Provisionally selected for the post of
1	46097	R. Ashok Kumar	UDC
2	51967	N. Sneka	UDC
3	58284	M. Thulasimani	UDC
4	16402	K. Suganya	UDC
5	48450	R. Sandhya	UDC/LDC
6	52892	A. Ezhilarasi	UDC/LDC
7	43762	J. Prasitha	UDC/LDC
8	49420	A. Ananda Rao	LDC
9	52258	V. Nandha Kumari	LDC
10	63470	B. Ageelamarie	LDC
11	25656	A. Reethika	LDC
12	38648	S. Dharshani	LDC
13	20550	S. Ramya	LDC
14	43957	D. Jagan	LDC


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