

No.A.34012/8/E1/2022/DP&AR(Exam)/
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(Exam Cell)

* * *

Puducherry, dated 09.07.2025

MEMORANDUM

Sub: DP&AR (Exam Cell) – Competitive Examination for direct recruitment to the post of LDC - Certificate verification for waitlist candidates - Communicated.

Ref: This Department's Notification No.A-34012/8/E1/2022/DP&AR(Exam) dated 01.09.2023.

** *** **

The candidates mentioned in the annexure who are in the waitlist for the post of LDC issued vide Notification cited are hereby instructed to appear for certificate verification, as per the schedule in the Annexure, **with the following original Certificates along with one set of self-attested Photostat copies of the same:-**

- (1) One recent passport size photo;
- (2) Certificate in proof of age (Birth Certificate / Board Certificate);
- (3) Certificate in proof of Educational Qualification;
- (4) Certificate in proof of Technical Qualification (Typewriting lower grade);
- (5) 'Nativity / Residence Certificate' issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar. The certificate should have been issued within one year from the date of notification of results of this recruitment test;
- (6) 'Community Certificate' obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar. The certificate should have been issued within one year from the date of notification of results of this recruitment test;
- (7) The candidates selected under 'EWS' category should submit 'Income and Asset Certificate' in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar. The certificate should have been for the financial year 2021-22 valid for the year 2022-2023.

2. No Travelling Allowance will be paid for the Certificate Verification.

3. In-service candidates should obtain the 'Service Certificate' from the Head of Department / Office indicating their name, designation, educational qualification, date of initial appointment with name of Post / category to which he / she belongs to, etc., in support of their claim.

4. Inviting the candidates for certificate verification confers no right to appointment.

5. **If any of the candidate fails to appear for certificate verification on the date and time prescribed, he /she will not be considered for selection/appointment to the post of Lower Division Clerk.**

(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

To

The Candidates concerned.

ANNEXURE

SCHEDULE FOR CERTIFICATE VERIFICATION

Venue: Exam Cell, DP&AR, Third Floor, Chief Secretariat, Puducherry.

Date & Time: 17-07-2025 (Thursday) at 10.30 a.m.

Sl.No.	Roll No.	Name of the Candidate <u>Tvl.</u>
1	13795	DHIVYA S
2	43717	KANAGASIVAMURUGAN S
3	37717	GOMATHI M

Q. 13795, 43717, 37717
17-7-25